



Minutes of the LAE Superintendent's Search Subcommittee December 6, 2023

Panelists:

1. Sylvia Flowers, Alma Advisory Group
2. Eliana Pereyra, Alma Advisory Group
3. Maria Moeller, LAE Board Member
4. Patricia Mariano, Chair LAE Board
5. Ginnae Harley, Alma Advisory Group

Absence:

1. Juana Matias, LAE Member

The Alma Advisory group shared that there were so many things happening that were not shared with the subcommittee and as a result, it was necessary to push back to **January 17th and 18th** in order to get all necessary stakeholders in the process.

- Reschedule this meeting so that is favorable for Juana M. to attend
- A bi-weekly meeting of the group
- Meeting with Breanna, Laureen, Anne Marie and Patricia M. on the weeks off
- 1-on-1 interviews meetings with LAE board members are happening and four had been completed

Stakeholders and Community Outreach

- Drafted letter was sent to the city, staff and community members
- Launch survey before the Christmas break and have it extended until January 22nd.
- Alma Advisory Group to do an overview process presentation during
 - December 12th District Wide Virtual Coffee Hour
 - December 13th LAE Board meeting

Role of the LAE during the Alma community event visit

- Members of the LAE or Subcommittee to welcome and introduce Alma representatives
- Acknowledges and thanks the audience for their presence and participation
- Introduces Alma (Overview of Superintendent's search)
- Break out groups

Action Items:

Patricia Mariano to follow up with emails: 1- on – 1 interview before the holidays with:

- LAE members: Juana, Edgar and the Mayor before the holidays
- Elected School Committee members
- City Council members
- City State representatives: Estela Reyes, Pavel Payano, Francisco Paulino and Frank Moran (Patricia M. to send an invitation letter)



Alma Representatives

- Alma to review powerpoint presentation for the Virtual Coffee Hour and the LAE board meeting
- Review of the community letter
- Send the presentation to Patricia on Monday, December 11th.

Ms. Patricia Mariano, Chairwoman of the LAE Board

Date