



## Minutes of the LAE Superintendent Search Subcommittee Meeting

02.21.2024 Minutes

Time: 6:33 p.m.

Attendees:

1. Sylvia Flowers, Alma Advisory Group
2. Eliana Pereyra, Alma Advisory Group
3. Ginnae Harley, Alma Advisory Group
4. Patricia Mariano, LAE Board Chair
5. Maria Moeller, LAE Member
6. Juana Matias, LAE Member
7. Lauren Woo, DESE
8. Breanna Higgins, DESE

Sylvia Flowers stated that the purpose of the meeting was to provide an update on the job posting that became effective last Thursday and to discuss the selection process.

Voted: To approve the minutes of the Superintendent Search Subcommittee on  
02.12.2024

Upon the recommendation of the Superintendent Search Subcommittee member Patricia Mariano to approve the minutes of February 12, 2024; a motion was made by Juana Matias; Seconded by Maria Moeller

The vote:

Yes	Sylvia Flowers, Alma Advisory Group
Yes	Eliana Pereyra, Alma Advisory Group
Yes	Ginnae Harley, Alma Advisory Group
Yes	Patricia Mariano, LAE Board Chair
Yes	Maria Moeller, LAE Member
Yes	Lauren Woo, DESE
Yes	Breanna Higgins DESE
Yes	Juana Matias, LAE Member

### Motion Passes

The shared purpose and goal statement was read by Ms. Juana Matias: *“Our goal is to recruit, screen and select the next collaborative inclusive, outcome driven Superintendent of the Lawrence Public Schools. Our purpose is to lead a transparent superintendent search process engaging as many people as*



*possibly guided by the input of the Lawrence staff, students, families, partners, leaders in the community and designed to mitigate bias every step of the way.”*

The search timeline has been updated and approved by the LAE board members for recruitment.

- Job postings have been advertised in various networks, including conversations at the AASA Conference.
- The Alma team anticipates conducting the first round of interviews with 15-20 candidates in February, followed by 6-8 candidates in March, and 3 finalists in March-April.
- The finalists will meet in person for the LAE final interview.

Sylvia Flowers discussed with the team the roles of who should be part of the second round of interviews and the finalist round. She also presented two options for the decision-making structure.

Juana Matias left the virtual meeting at 7:15 p.m.

Voted: To go with the 4-6 additional participants for the interview panel composition and to go with option 1 for the decision making structure

Upon the recommendation made by Sylvia Flowers To go with the 4-6 additional participants for the interview panel composition and to go with option 1 for the decision making structure; So move by Maria Moeller; Seconded by Patricia Mariano

The vote:

Yes	Sylvia Flowers, Alma Advisory Group
Yes	Eliana Pereyra, Alma Advisory Group
Yes	Ginnae Harley, Alma Advisory Group
Yes	Patricia Mariano, LAE Board Chair
Yes	Maria Moeller, LAE Member
Yes	Lauren Woo, DESE

**Motion Passes**



Next Steps:

- Patricia Mariano to provide information before the next meeting on March 4th speak with Juan Rodriguez to get information on top 3 people representing the
  - LTU
  - District Leadership
  - FRC (top recommend 3 parent leaders)
- Next Meeting March 4th at 5:00 P.m.

VOTED:

To adjourn the meeting at 7:39 p.m.

Upon the recommendation made by Patricia Mariano to adjourn the meeting at 7:39 p.m.; So move by Maria Moeller; Seconded by Sylvia

Flowers

The Vote:

The vote:

Yes	Sylvia Flowers, Alma Advisory Group
Yes	Eliana Pereyra, Alma Advisory Group
Yes	Patricia Mariano, LAE Board Chair
Yes	Maria Moeller, LAE Member
Yes	Lauren Woo, DESE

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Ms. Patricia Mariano, Chair  
Date