

Students Participating in ****Remote MCAS Testing****

MCAS tests are required by state and federal law and are an important tool to promote student success and educational equity. In addition, MCAS test results will

- give information about areas of learning that have been most impacted by the pandemic,
- provide important data on which students, schools, and districts have been most affected by pandemic-related changes in schooling, and
- improve understanding of your child's knowledge and skills in relation to the state's learning standards, so that we can provide the best system of support and instruction in future years.

In order to maintain the validity of the test, we ask you to read the statements below with your child about their responsibilities during MCAS testing, and for your child to sign an acknowledgement indicating that they understand these responsibilities and return the form to their homeroom teacher.

If you have any questions about MCAS testing, accommodations, or health and safety protocols, please contact me:

- *Contact name and title:* Kimberly Fonseca, MCAS Test Coordinator
- *Telephone:* 978-722-8810
- *Email:* kimberly.toupin-fonseca@lawrence.k12.ma.us

Student Responsibilities during MCAS Remote Testing

By signing below, I understand that **my MCAS test results may be invalidated if I do any of the following:**

- discuss test content with a student who has not tested yet
- duplicate, photograph, or copy any portion of the tests from my computer screen
- access prohibited materials such as cell phones, calculators on noncalculator tests or sessions, or other electronic devices (e.g., music players, game consoles, any device capable of taking photographs) for any purpose
- communicate with other students (e.g., chatting, texting, email) during testing
- ask for or receive help from anyone (except for reporting a concern about a test question to a test administrator, and except for asking for help with a technology issue or an administration-related question)
- provide help to another student
- consult notes, books, or extra reference sheets or materials during testing
- access any other websites during testing with the following exceptions:
 - TestNav (the student testing platform)
 - the video conferencing tool that students will use to communicate with their test administrators (e.g., Zoom)
 - Clever/email for the purpose of retrieving the username and password to sign into test

I understand that I need to follow these additional responsibilities while taking the MCAS test at home:

- **I will not turn off my video during MCAS testing.**
- **I will use my video to show my test administrator that my desk is clear before I start testing.**
- **I will not leave the room where I am testing without permission from my test administrator.**
- **At the end of testing, while on video with my test administrator, I will tear up any scratch paper I used during testing, and then I will discard it.**

If I have any questions about these statements, I will talk with my teacher or test administrator.

I understand that there may also be school-based consequences if I do any of the activities listed above or otherwise violate test administration rules.

I have read these statements and understand them.

Student's Printed Name _____

Student's Signature _____

Date _____

Return this form to your school.

Instructions for Schools: Maintain completed/signed forms in the school files for three years. Do not submit them to the Department or the testing contractor.

April 2021