

**Lawrence Public Schools
Deputy Superintendent**

Qualifications

- Masters' degree, or higher, in education/educational leadership or related field
- At least Five years experience at the district/and or school leadership level with demonstrated experience successfully leading school improvement efforts
- Highly developed interpersonal and organizational skills
- Massachusetts educator license as Superintendent/Assistant Superintendent
- Urban educator experience
- Demonstrated commitment to advancing educational equity and promoting culturally and linguistically sustaining instructional practices

Role & Responsibilities

- Serves as Acting Superintendent in the absence of the Superintendent; assumes all the duties and responsibilities of the Superintendent
- Serves as a key member of the District Leadership Team
- Closely collaborates with the Assistant Superintendent of Student Supports to ensure instructional materials, professional development, coaching, and evaluation at the school level are aligned with district and best practices for students with disabilities
- Assists the Superintendent in developing long-range plans and goals for the school district
- Advises and counsels the Superintendent on all areas of responsibility and recommends action
- Serves as Chief Academic Officer of the district and is responsible for development, implementation, and evaluation of teaching and learning
- Initiates, directs, evaluates and coordinates the instructional program for all students
- Evaluates and selects instructional materials to meet student learning needs
- Serves as primary supervisor and evaluator for district principals
- Works with the district leadership team in recruitment of staff for leadership positions
- Works with the district leadership team and school leaders during the school budget planning process
- Oversees and coordinates professional development for the district
 - evaluates professional development and impact on student learning
 - develops professional development for school leaders
 - provides differentiated support/sessions for principals based on years of experience and/or results of progress monitoring processes
- Prepares and delivers presentations to LAE Board, City Council, Mayor's Office, and at community events
- Serves on School Building Committees
- Oversees Curriculum/Instruction Office, Multilingual Learner Office, and the Department of Visual & Performing Arts